



Position	Senior Business Analyst
Location	Work From Home: 3am – 11h30 (SA time)
Function/Business Unit	Information Technology Outsourcing
Salary	Market Related

JOB SUMMARY

SoluGrowth Is looking for a Senior Business Analyst to:

- Analysing and synthesising information provided by a large number of people who interact with the business, such as Clients, Staff, IT Professionals, and Executives.
- Eliciting the actual needs of stakeholder, not simply their expressed desires.
- Facilitating communications between organisational business units.
- Aligning the needs of the business unit with the capabilities delivered by information technology (i.e., serve as the translator between those groups).
- Defining and validating solutions that meet business need.

RESPONSIBILITIES

Business Analysis Planning and Monitoring Proficient:

- Identifies all stakeholders
- Complies with and upholds organisational standards
- Selects appropriate business analysis approach
- Evaluates project complexity, assumptions, constraints and dependencies
- Determines stakeholder influence and relationship needs
- Builds and manages stakeholder relationships
- Develops a business analysis work-plan to manage own activities, tasks, deliverables and schedule
- Develops effective communication plan to meet project and stakeholder needs
- Plan requirements approval and change
- Identifies and communicates risks and issues that may require change to plans or scope
- Measures and tracks quality of business analysis work
- Responds to changing organisational priorities

Elicitation Proficient:

- Ensures appropriate stakeholders are involved in elicitation activities
- Obtains needed information from stakeholders to form requirements
- Captures information provided in elicitation sessions
- Validates requirements with stakeholder

Requirements Management and Communication Proficient:

- Manages changes to requirements
- Prepares requirements documentation
- Presents requirements in understandable format
- Confirms that stakeholders have a shared understanding of requirements
- Obtains the needed approvals on solution requirements
- Manages conflicts and issues to resolution
- Traces requirements from business case to implemented solution
- Leverages the use of traceability
- Identifies and maintains requirements for reuse
- Uses appropriate communication method based on stakeholder
- Able to assess impact of changes to requirements

Enterprise Analysis Proficient:

- Identifies and defines business needs
- Identifies opportunities for improvement
- Understands overall business structure, strategy and impact on work efforts
- Understands organisational culture, structure and impact on work efforts
- Defines the new capabilities that the project, iteration or work effort will deliver

Requirements Analysis Proficient:

- Prioritises requirements effectively based on factors including business value, cost to delivery and time constraints
- Organises and synthesises large amounts of information provided by stakeholders
- Understand appropriate use of various analysis techniques
- Develops abstract models that describe a business domain
- Ensures that requirements and models meet the needed quality to effectively guide further work
- Ensures that all requirements support the delivery of business value, fulfils goals and objectives, and meets a stakeholder need

Solution Assessment and Validation Proficient:

- Assesses solution proposal and demonstrate which proposal will be most effective
- Allocates stakeholder and solution requirements among solution components to maximise business value
- Assesses the organisational readiness for the new solution
- Defines capabilities and requirements to support transition to new solution
- Validates that the solution meets the business need
- Determines the most appropriate response to identified defects
- Measures and evaluates solutions for value and opportunities
- Prepares detailed design documentation
- Presents detailed design in an understandable format
- Ensures Developers understanding of the requirements to deliver solutions
- Ensures Testers understanding of the requirements to validate solution meets the requirements

QUALIFICATIONS & EXPERIENCE:

- More than 6 years' experience as a Senior Business Analyst in the IT industry within Financial Services sector
- At least 3 years' experience in Payments projects (either Real Time or Batch)
- Good understanding of PCI
- Appropriate tertiary qualification in Computer Science, Information Systems, Business studies or equivalent
- Certified Business Analysis Professional

CORE COMPETENCIES & ATTRIBUTES

- Strong skills with Microsoft Office tools particularly Excel, Word and Visio
- Competent in BPMN, UC, SQL, XML, AS2805, ISO20022, Jira
- Good business planning, analytical and conceptual skills
- Time Management, Planning and Organizing
- Creative, Innovative Thinking and Problem Solving
- Accountability and Dependability
- Ethics and Integrity
- Communication and Teamwork
- Planning & Organising
- Diligent & Proficient in Source Code management tools
- Strong interpersonal skills – ability to communicate clarity and build strong working relationships
- Ability to multi-task and prioritize effectively
- Strong ability to work with a cross functional team
- Takes control of situations and events
- Strong computer literacy skills